



This project is funded by the European Union

“ALTER - Active Local Territories for Economic development of Rural Areas”  
GRANT PROGRAMME



## FREQUENTLY ASKED QUESTIONS

### Civil Society Capacity Building and Advocacy - Grant Program

<b>Q1:</b> In which language should be written the project-proposals?
<b>Answer 1:</b> The project-proposals can be written in the English language/or in the local language. In case you will submit the project-proposal in your local language, you shall write a maximum of two page description of the proposal in the English language, as per the format included at the Application Form document.
<b>Q2:</b> Considering that will be granted only 2 project per country, and the probability to win is small – can the proposal be repeated in another call?
<b>Answer 2:</b> The Grant Programme: Capacity Building and Advocacy Grant Program for sustainable rural development in the Western Balkans, will award at least two projects in each of these countries: Albania, Bosnia and Herzegovina, Kosovo, Macedonia, Montenegro, Serbia and Turkey. There is no rule to prevent you from submitting the proposal in another call for applications.
<b>Q3:</b> Where I can access the application package?
<b>Answer 3:</b> The application package can be found at the official site of the project: <a href="http://www.balkan-noborder.com">http://www.balkan-noborder.com</a> , or at the website of the implementing organization of the project in your country (Please refer to the Grant Program Guideline).
<b>Q4:</b> We have been established in the beginning of 2016 and have only one financial annual report. The same is for our co-applicant which has been registered officially only this year, however it has a long activity experience with local community and youth in its area of operation in XXXXXXXX. Do we qualify to apply as a partnership in this call for projects?
<b>Answer 4:</b> Yes, you could apply and provide last annual financial reports what you have. In scoring of the project application relevant experience and capacities will be evaluated.
<b>Q5:</b> Is it possible the co-financing to come by an organization outside the region covered by the call for example from the Czech Republic?
<b>Answer 5:</b> Only organizations registered in one of the seven countries (Albania, Bosnia and Herzegovina, Kosovo*, Macedonia, Montenegro, Serbia and Turkey) covered by the project are eligible to apply as partners within this call. Co-financing may be provided from an organization outside of this region, but the funds should be transferred to the applicant’s main bank account. In doing so, that co-financier (donor) must not be a partner in the project.
<b>Q6:</b> Is it eligible part of the activities to be performed outside the region covered by this Call, for example: LAG visits to countries outside this region?
<b>Answer 6:</b> Activities should be carried out exclusively in the region covered by the call.
<b>Q7:</b> Is it necessary to submit a document for confirmation of provided co-financing?
<b>Answer 7:</b> It is not necessary to submit a confirmation document for the provided co-financing during



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the application.
<b>Q8:</b> Can the project be focused on formation of LAG (trainings, workshops, strategy development and supporting documents)?
<b>Answer 8:</b> Yes, the project can include activities related to formation of LAG.
<b>Q9:</b> I am addressing you in front of the LAG “XXXXX”, based in XXXX, in connection with the project “ALTER – active local territories for the economic development of rural areas”. Namely, given that the goals and priorities of the program coincide with the goals of our local action group, and that we are currently working on the implementation of a project with a similar theme, we are very interested in participating in the realization of this project The question I would ask is about the conditions for applying – specifically whether there is a limitation on the length of the existence of CSOs, since our Local Action Group was formed and registered this year?
<b>Answer 9:</b> There is no limit on the period of existence. More information can be found in the guide. Questions and answers will be published soon on <a href="http://www.balkan-noborder.com">www.balkan-noborder.com</a> and I recommend that you follow it.
<b>Q10:</b> I am addressing myself to you in behalf of Public Institution XXXX National Park, XXXXX, Bosnia and Herzegovina. I was reading WBF’s call for applications Capacity Building and Advocacy Grant Program for Sustainable Rural Development in the Western Balkans and would like to ask you few questions about it. First of all I would like to know if XXXXX National park as Public Institution is eligible as an applicant and can we apply? Also, would like to know do we have to have a partner from other Western Balkan country?
<b>Answer 10:</b> Only Civil society organization or representative networks of CSOs working on one or more thematic areas of relevance to this Call for Proposals are eligible for this call. Please find more details in Guideline 2.4 Eligibility. Yes It’s possible to have partners from other Western Balkan countries. Please find more details in Guideline 2.4 Eligibility.
<b>Q11:</b> What does the National Network mean?
<b>Answer 11:</b> Networks must be registered as non-profit associations and no limits according to the working area. National networks means networks active at national level without any need to be recognize by any authority as national
<b>Q12:</b> Can they apply CSOs that were founded one or two years ago, because they do not have financial reports for 3 years?
<b>Answer 12:</b> Yes, you could apply and provide last financial reports available. Only in scoring relevant experience and capacities will be evaluated.
<b>Q13:</b> Can the organization receiving the grant be released for tax exemption at the Tax Administration?
<b>Answer 13:</b> Depend the country, but national coordinators will provide information soon.
<b>Q14:</b> Are the Regional Development Agencies as a non-profit-making company, founded by



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representatives of the public, civil and business sectors, in the wider interpretation of the CSO definition, through this Call treated as an acceptable applicant/partner?

**Answer 14:** Depend of the status of registration. Please have in mind chapter 2.4. Eligibility Organizations registered in the following seven countries will be eligible for financial support: Albania, Bosnia and Herzegovina, Kosovo\*, Macedonia, Montenegro, Serbia and Turkey.

- Eligible organizations may be any of the following civil society organizations,
- Legal persons,
- Non-profit-making,
- Civil society organization or representative network of CSOs working on one or more thematic areas of relevance to this Call for Proposals.

Applicants should:

- be active, verified by excerpt from national registry,
- Maximal annual budget are equal or less than 17.000 EUR per applicant and each co-applicant in partnership, in last two years,
- have main field of work as rural development with a track record in sustainable development, and/or working on one or more thematic areas of relevance to this Call (proved by the Statute and list and summary of previous projects and activities).

**Q15** *“The maximal annual budget is equal or less than 17.000EUR per each applicant and co-applicant in partnership, in the last two years...to have rural development as the main field of work, with a track record in sustainable development, and/or working on one or more thematic areas of relevance to the call”* This means that the applicant organization in the last two years must have been awarded grants not higher than 17.000 EUR? Later on it is required for the organization to be active, what contradicts with this. An active organization with projects and experiences cannot circulate such low annual values.

**Answer 15:** In the Grant Program Guideline is stated that “Maximal annual budget are equal or less than 17.000 EUR per applicant and each co-applicant in partnership, in last two years”, meaning that per each year in these two last year the annual budget of the applicant organization should not exceed the amount of 17.000EUR. The same counts for the partner(s) organization. The annual budget must vary between 0.1EUR – 17.000EUR.

Under the section of the eligibility criteria (2.4) it is stated that *Applicants should be active, verified by excerpt from national registry*, meaning the applicant organization should prove that they have an Active Status (active VAT) verified by supported documents (the Statute of the organization and Certificate of Registration).